

Leith Academy Parent Council

Minutes of Meeting held on 05 September 2016

In attendance	Initials	In attendance	Initials
Jack Simpson (Headteacher)	JS	Nele Finsterbusch	NF
Trish Emblem (Chair)	TE	Laura Brown (Treasurer)	LB
Anna Bowman (Neighbourhood Meetings Rep)	AB	Colin Brown (Co-Chair)	CB
Nicki Forrest		Heather Dickson (Teacher)	
Katrina Sellar		Victoria Griffiths	
Gale MacLeod		Omyolina Jerg	
Janice Aubeeluck		Isla McLeod	
Adam McVey		Marion Donaldson	
Silvia Bankova		Poppy Scott (Head Girl)	
O Botov		Hilary Marsh	
Catherine Sheehy		Victoria Mitchell	
Anna Karubo		Mohammad Hafeez	
Julius Rahman		Philippa Kemp	
Tracy Rendall			
Apologies		Minutes	
Sue Hay		Fiona Fitzgerald	FF
Rodger Evans			
Hilary Brown			

Item	Notes	Action
1.	Welcome and Introductions TE opened the meeting and welcomed all in attendance. Introductions were made.	
2.	Apologies Noted Above	
3.	Minutes of Previous Meeting and Matters Arising The Minutes from meeting on 08 June 2016 were accepted as an accurate record. Item carried forward from previous minutes : NF and HB to write to SQA re. extending provision of exams in pupils' native tongues – currently Polish is not offered.	
4.	Election of Office Bearers Chair - Trisha Emblem / Laura Brown Co-Chair - Colin Brown Treasurer - Laura Brown / Fiona Fitzgerald Secretary - Fiona Fitzgerald / Victoria Mitchell North Neighbourhood - Anna Bowman / Nele Finsterburch Handovers to the above people over next two meetings.	

5.	<p>This Year's Projects What would we like to see Parent Council do? What are we going to do in the future? At previous meeting suggestions were put on flip charts under headings: Raise Profile: Football parents v pupils, swim parents v pupils, snacks at parent night, stall at Leith Gala, Performance at Leith Gala, Achievement Award. Spending: More Drama, Sponsor Sports Personality of the Year. Raise Money : Cheese & Wine, Leith Gala, Cake fayre, set a fundraising target, apply for Leith Decides, Social Event e.g.: BBQ, fundraising disco, recycle school uniforms e.g.: ties, blazers. Trisha had suggested we choose a few rather than trying to do them all. Discussion at next meeting.</p>	
6.	<p>Pupil Council Poppy informed PC that weekly meetings are held for Pupil Council and all pupils are invited. Meeting on a Tuesday at 1pm for 20 minutes, held in Mr Laird's classroom. Possibly giving badges to all new members. Update that toilets are now completely refurbished. More information at next PC as term has just commenced.</p>	
7.	<p>Head Teacher's Update Insight – Scottish Government Benchmarking Programme – JS will give update at next meeting. Major building works have now commenced but not running to timelines. Heating & Ventilation, Air Con now in place, there are still works to be completed which should be done in October break. Grand Opening of newly refurbished toilets today – they look amazing!! Staffing – fully staffed as of Sept break School Uniforms –As of today ties are now in stock Jack – Inspire USA 2016 please give your info on Mandarin and Nadia Steel Modern Languages Visit to USA,</p>	
8.	<p>Finances Please see attached spreadsheet from Laura Brown Still chasing Bank regarding statements. We expect a donation of approx. £900 from Council LB to complete signatory mandates for Bank</p>	
9.	<p>AOB School Show - Heather Dickson confirmed school show next year will be Billy Elliot on 21-23 June 2017. Auditions have been held. Looking for help/volunteers with the following: Fundraising at the lead up to show – bag packing at Morrisons/Asda Selling raffle tickets on the night Help with props, costumes, makeup Marketing/posters to be displayed Donations welcome LB gave website address for Heather to contact Leith Festival with regards</p>	

	<p>to performing at Leith Gala. Arrange a few residential weekends for cast. How can other pupils who do not do Drama get involved with help e.g. makeup? Publicise to parents through PC email.</p> <p>Speed Careers Event – will be held in November, date TBC. If anyone would like to assist Trisha with organising please contact her direct. This allows parents and friends to talk to S4 pupils about their job and profession.</p> <p>Young Scot Cards – Is it possible for senior pupils to help S1 if they have a problem during break/lunch with their card.</p> <p>New Uniform – Mr Simpson is considering changing uniform supplier after delays and problems with the current supplier. A parent complained that her S1 son had been given a note because he didn't have a tie.</p> <p>i-pads – There was a problem with CGI and synch i-pads. This has now been resolved and i-pads are being distributed as and when.</p> <p>Sponsored Walk – monies will be going to Leith Academy and local, national and international charities which have still to be decided.</p> <p>Hilary Marsh has a meeting next Monday with Ben Stewart and Manager of School Cafeteria. Positive feedback on changes that have been made, Thank you to Parent Council for Whiteboard which Prefects will update on a daily basis with menus. FLAG will still meet on a regular basis. If any parent would like to attend please speak direct with Hilary Marsh or Hilary Brown. A questionnaire to be given out to all pupils regarding, quality of food, presentation of food, environment.</p> <p>An Item for Next Meeting Agenda from Parent What is the purpose of the Parent Council? What is the purpose of Fundraising? What funding is available if parents cannot afford to send children on school trips?</p>	
	<p>Date for next Meeting Tuesday 29 Nov 2016 at 7pm</p>	