

## Leith Academy Parent Council

### Minutes of AGM Meeting held on 04 September 2017

<b>In attendance</b>	<b>Initials</b>	<b>In attendance</b>	<b>Initials</b>
Michael Irving (Head Teacher)	MI	Laura Brown (Chair)	LB
Colin Brown (Vice Chair )	CB	Fiona Fitzgerald (Treasurer)	FF
Anna Bowman	AB	Rodger Evans	RE
Vivienne McColl	VM	Hilary Marsh	HM
Maria Luisa	ML	Roslyn Gaunt	RG
Angie Edwardson	AE	Lucy Thomson (Art + Design Teacher)	LT
Grant Bulloch	GB	Katrina Sellar	KS
Victoria Griffiths	VG	Cathy Sheehy	CS
Lucy Barnett	LB	Hilary Brown	HB
Nele Finsterbush	NF	Philippa Kemp	PK
Nurja Sa'Enz De Navarrete	NN	Hilary Aitken	HA
Dryaneshwar Shinde	DS	Isaton C Dfmba Jaye	IJ
<b>Apologies</b>		<b>Minutes</b>	
Janice Aubeeluck	JA	Victoria Mitchell (Clerk)	VM
Kenny Milne	KM		

<b>Item</b>	<b>Notes</b>	<b>Action</b>
<b>1.</b>	<b>Welcome and Introductions</b> LB opened the meeting and welcomed all in attendance. Introductions were made.	
<b>2.</b>	<b>Apologies</b> Noted Above	
<b>3.</b>	<b>Minutes of Previous Meeting and Matters Arising</b> The Minutes from the meeting on 04 September 2017 were accepted as an accurate record. LB requires parents email addresses of new S1 pupils to send parent council information to.	<b>MI</b>
<b>4.</b>	<b>FLAG update</b> No new updates as next meeting with Ben Stewart is still to be confirmed. New decorating is being discussed MI will look in to this. LT discussed pupils making new artwork and swapping over with old. S1 pupil have to stay in school for lunch until December. Meal deals etc being advertised on whiteboard and plasma TV's. Advertising shows Chef's choice. Queue times discussed as 25 minutes wait for pupils at times. Concerns about excessive packaging but it is required as there is not enough seating and	<b>MI</b> <b>LT</b>

	pupils tend to take lunch outside.	
<b>5.</b>	<b>Finances</b> Current balance of £576.23. No further donations have been paid out since last meeting.	
<b>6.</b>	<b>Fundraising.</b> LT requested funds for art department for a cooking book which has pupils input to raise funds for the school. An official request form is to be sent to FF. Parent Council helpers will attend next Parent Evenings, Diversity Day, Xmas concert etc offering tea/coffee and snacks to raise funds. An email will be sent out asking for assistance. The Xmas Fair will be held in November with the time and date to be confirmed. An interim meeting will need to be held to discuss the logistics.	<b>LT</b>  <b>LB</b>
<b>7.</b>	<b>Pupil Council</b> They will attend the next parent council meeting. Two pupils will be agreed upon which will be either head boy and head girl or two captains. Approximately 40 pupil council members.	
<b>8.</b>	<b>Head Teacher's Update</b> Head Teacher info. Pre-summer Billy Elliot an excellent performance showing a range of skills and abilities across the production. Thanks to all involved especially the Drama dept.  Evening Celebration – went well and was an excellent evening where achievements were shared.  Head Teachers Letter – an open letter has gone onto the website from MI the Acting HT to all Parents thanking them for their welcome. MI checked this was the best way to contact Parents using the website with a text / email signpost.  Staffing Details Update/PEF Reps/Parent Council Rep Kenny Milne – MI provided staffing updates for all subjects. Staffing across the school is positive and settled.  SQA Information – HT gave info on the post results service which was small in number as per previous years. We await a response from the SQA. Results have some positive areas to celebrate and some areas to continue to improve on.  Prefects Interviews – update that these have taken place and letters have been sent out to inform those who were successful.	

	<p>MVP Mentors in Violence Prevention approx 25 Mentors – a positive program which is used nationally by schools with many Edinburgh schools involved. Young people lead other students as role models and good communicators.</p> <p>Law Firm Visit – DWF Law firm came into to meet S2 and discuss the role they play in developing skills key to the jobs they do.</p> <p>Breakfast Club – open once again and running every morning free for any pupil starting at 7.45am in FCT dept.</p> <p>Active Schools – Lee our co-ordinator has put on twitter and the website the after school clubs that are running this term, a great range of sports and activities on offer.</p> <p>Turn Your Life Around – Is an organisation working across Edinburgh to support young people who may be finding difficulty and challenge. James a volunteer from the organisation gave an inspirational speech to S2 and is now working with us weekly.</p> <p>S1 Settling In Evening – MI fed back that S1 are settling in well to the new environment and are getting more familiar with the routine. The settling in meeting will allow S1 Parents to meet their child’s Key Adult – this is the Teacher they will see every day. The Key Adult will have supportive conversations throughout the years with the youngsters in their group.</p> <p>Cashless Catering + Parent Pay – MI fed back that this is the direction of travel for Edinburgh Council. After some expected teething problems the systems are working well and more Parents are using this form of cashless payment.</p>	
<p>9.</p>	<p><b>AOCB</b></p> <p>S5 Course changes discussed.</p> <p>PEF funding for S1-S6 students. 3 prong plan for lower SIMD bracket pupils which will involve tracking their progress and offering one to one help in the learning hub, monitor their emotional well being and a family liaison to encourage pupils to attend school.</p> <p>North Edinburgh Action Group NF confirmed she will accept post.</p> <p>Childhood Cancer Awareness Month - To be advertised by posters around school, twitter and at school assembly.</p> <p>More sports tweeting required on other sports other than girls rugby.</p> <p>S1-S3 Basket Ball require new strips, funding will be required. Will discuss this at next meeting.</p> <p>Speed Career event to be organised for S2 pupils for end Jan/beg Feb and any S4 who are interested. Modern apprenticeship scheme will be involved. Also, try and arrange work experience/Business Advisory Group for 16+.</p>	

	Car safety awareness needed for young drivers. S6 have a young drivers event.	
<b>10.</b>	<b>Date for next Meeting</b> Tuesday 28th November 7pm	