

**minutes of meeting held on: 07 September 2015**

<b>In attendance</b>	<b>Initials</b>	<b>In attendance</b>	<b>Initials</b>
Jack Simpson (Headteacher)	JMS	Trisha Emblem (Chair)	TE
Colin Brown (Co-Chair)	CB	Laura Brown (Treasurer)	LB
Anna Bowman (Neighbourhood Meetings Rep)	AB	Nele Finsterbusch	NF
Hilary Marsh	JM	Grant Bulloch	GB
Sheila Ralston (Home Economics)	SR	Bridget Linton	BL
Hilary Brown	HB	Laura Hibbert	LH
Fiona McDonald	FMc	Philippa Kemp	PK
Victoria Griffiths	VG	Katrina Sellar	KS
Monise Martinez	MM	Xanthe Bird	XB
Monica Wodzinska	MW	Julie Curran (LA – School Uniform)	JC
Roslyn Gaunt	RG	Rosslyn Rendall	RR
Alex Giannoudakis	AG	Theodoros Dionysoparos	TD
Christine Price	CP	Katie Farmer (Pupil Council)	KF
Oscar Shirlaw (Pupil Council)	OS		

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<b>Apologies</b>		<b>Minutes</b>	
Cllr Adam McVey		Fiona Fitzgerald	FF
Cllr Gordon Munro			

<b>Agenda Item</b>	<b>Notes</b>	<b>Action</b>
<b>1.</b>	<p><b>Welcome and Introductions</b></p> <p>TE opened th meeting and welcomed all in attendance. Introductions were made.</p>	
<b>2.</b>	<p><b>Apologies</b></p> <p>Noted above</p>	
<b>3.</b>	<p><b>Minutes of Previous Meeting and Matters Arising</b></p> <p>The Minutes from meeting on 10 June 2015 were accepted as an accurate record.</p>	
<b>4.</b>	<p><b>Finances</b></p> <p>Contributions : £200 extended timetable, £312 Active Schools</p> <p>Parent asked if Parent Council could contribute to Duke of Edinburgh Scheme?</p> <p>JMS confirmed it would cost between £200-£400 to train a person. Confirm at next meeting if someone has been trained and how much would Parent Council contribute to this?</p> <p>JMS will ask for an itemised bill for Duke of Edinburgh Scheme (£175) payment to pass onto the parents of 11 students taken part.</p>	<b>JMS</b>

5.	<p><b>Pupil Council</b></p> <p>There has been one meeting since school resumed. A proper meeting due to take place to discuss what Pupil Council will be doing over the next year. They want to have their board up to date (situated next to House Head Board) and start a project this year. This will be discussed at first meeting and Pupil Council will feedback to Parent Council at our next meeting</p> <p>Pupil Council suggested a staff swap for a week with another school.</p> <p>All pupils are welcome to attend meetings.</p>	<p><b>Oscar</b></p> <p><b>Katie</b></p>
6.	<p><b>Leith Academy Health Group</b></p> <p>HM confirmed there had been no feedback since our Feb meeting regards catering/lunches and agreed to email and try and get update.</p> <p>Guidelines are not being adhered to and not being monitored, can we complain?</p> <p>HB will draft a letter to Councillors.</p> <p>Pupil Council have agreed to invite Councillors in for lunch. Pupil Council will read guidelines to check what should be available.</p> <p>SR stated standards are not being met. Canvas pupils again to get update. Survey pupils and feedback at next meeting.</p> <p>Looking at going forward for Food for Life Award.</p> <p>Invite Catering to our next Parent Council meeting and feedback to North Neighbourhood meeting to escalate.</p>	<p><b>HM</b></p> <p><b>HB</b></p> <p><b>Oscar/Katie</b></p> <p><b>SR</b></p> <p><b>TE</b></p>
7.	<p><b>Head Teacher's Update</b></p> <p>Events: Tommy Shepherd MP visiting school on 28/9/15 for tour and meeting.</p> <p>Host a 2 day visit with students from Tianjin No1 High School in China on 30/9/15 and 1/10/15.</p> <p>Staffing: Vacancy in Music following Jen Good's moving to RHS. Supply cover has been brought in. Heather Dickson has been appointed and will start after October half-term. SfL Leader, Charli Prime, has been appointed to a DHT post in East Lothian. Mairi Logie is acting up pending a substantive appointment. This is likely to go to re-advertisement however.</p> <p>SQA exam results: A mixed picture across S4-S6. Improved performance in S4 at National 5 level (28% gained 5+; cf 17% in 2014). Improvement in</p>	

	<p>S5 in terms of pupils gaining 1+ Higher (49%; 43% in 2014) but a drop at 3+ Highers (16%; 20% in 2014) and at 5+ Highers (6%; 8% in 2014). Improvements across the board in S6: 1+ Higher (58%; 45% in 2014); 3+ Highers (32%; 31% in 2014); 5+ Highers (20%; 18% in 2014). The fall in Advanced Higher numbers (8%; 13% in 2014) can be attributed to the reduction in presentations caused by the staffing issues arising from the budget allocated at the start of the financial year 2014-15. (The pass rate for those who sat Advanced Highers was 80%; cf the national pass rate of 80.9%).</p> <p>Three-year trends for S6 show that pupils leave school at that point with better qualifications than before and, indeed, the best figures since at least 2009. There is encouragement to be taken in this endpoint (set alongside a Positive Destinations total for all leavers of 92.9%) although there is work to be done in improving outcomes at the snapshot points in S4 and S5.</p>	
8.	<p><b>School Uniform</b></p> <p>Julie Curran gave information on change to school uniforms possibly by August 2016. Please complete questionnaire and email Julie direct.</p> <p>Can JMS confirm: if pupils are in class and remove sweatshirts for eg: cooking is it a problem if polo shirts do not have the school logo on them?</p>	JMS
9.	<p><b>School Communications</b></p> <p>GB trying to find the most effective and consistent way for communications.</p> <p>GB made contact with Cat and Gordon to discuss a way forward.</p> <p>Possible meeting before next Parent Council.</p>	GB
10.	<p><b>AOCB</b></p> <p>A question raised on use of Smart Phones in school</p> <p>JMS confirmed there is a need to revisit the use of Smart Phones. You can do research, at times it allows you to access information while working in Groups.</p> <p>Speed Career Event – Due to take place in November. Parents and friends can give valuable contribution and are welcome to attend. They are invited to talk to Students in S4 for 2/3 mins. TE will supply further information.</p> <p>Is there going to be another Musical – There is talk that S6 are looking at this and possibly doing a Panto at Christmas – info from Pupil Council</p>	
	<p><b>Date of Next Meeting</b></p> <p>Tuesday 24 November at 7.00pm</p>	

