

## Leith Academy Parent Council

### Minutes of AGM Meeting held on 28 November 2017

<b>In attendance</b>	<b>Initials</b>	<b>In attendance</b>	<b>Initials</b>
Michael Irving (Head Teacher)	MI	Laura Brown (Chair)	LB
Colin Brown (Vice Chair )	CB	Grant Bulloch	GB
Hilary Marsh	HM	Rodger Evans	RE
Hilary Brown	HB	Angie Edwardson	AE
Curtis (Head Pupil Council)	C	Andrew (Head Pupil Council)	A
Cole (Pupil S2)	C	Julie (Parent/L.A. )	J
Roslyn Gaunt	RG	Lucy (Pupil S3)	L
Shivaun (Pupil S3)	S	Kenny Milne (D&T Teacher)	KM
<b>Apologies</b>		<b>Minutes</b>	
Fiona Fitzgerald	FF	Victoria Mitchell (Clerk)	VM
Anna Bowman	AB		
Cathy Sheehy	CS		

<b>Item</b>	<b>Notes</b>	<b>Action</b>
<b>1.</b>	<b>Welcome and Introductions</b> LB opened the meeting and welcomed all in attendance. Introductions were made.	
<b>2.</b>	<b>Apologies</b> Noted Above	
<b>3.</b>	<b>Minutes of Previous Meeting and Matters Arising</b> The Minutes from the meeting on 04 September 2017 were accepted as an accurate record.	
<b>4.</b>	<b>FLAG update</b> No new updates as next meeting with Ben Stewart is still to be confirmed. There will be new information in the New Year.	
<b>5.</b>	<b>Finances</b> Current balance of £1609.61. £89 raised from refreshments/bake sale/quiz sheets. No further donations have been paid out since last meeting. PC have agreed to pay a donation of £150 for New York trip. Pupils have helped out and will help in the future with raising donations for Parent Council.	



**Senior Phase Parents' Evenings** – attendance was around the 60% mark with some very positive feedback. The evening picked up in terms of attendance post 5.30pm. MI would like to increase the attendance....thoughts?

**How to pass your NQ evening** - for Parents S4,5,6 was launched and well attended with approx. 60 families attended with workshops from Staff within subjects...again ideally this would shared on the website.

**Take closer look** - As mentioned at break time today. Colleagues from City of Edinburgh Council have approached us to do a 'taking a closer look' session. This is a process using HGIOS4 where we are encouraged to 'look inwards' in a self-reflective way. Most of this work will be with SMT in detailed meetings around what we do well...and how we can get better. There will be a small number of focus groups and lesson observations (20 mins at a time) but I will tee these up in advance. The dates I was provided with this week are January 15th and 16th 2018

**Severe Weather / Snow days** - It is that time of year again (!) when as a council and team of staff we must consider plans if the weather becomes particularly challenging. Please see the usual sheet for signing on the staff room door. Please check for your name and ensure that your 'nearest' school is accurate, this is where you are expected to attend in the event of serious weather.

**Attainment Report 2017** - Every Head Teacher must submit a lengthy attainment report outlining our thoughts and impressions of our performance across this Summer's exam / results. The key headlines I shared with all staff on our Monday In Service featured in this report along with other elements of further detail. This is to keep you informed that our submission went to Senior Managers in the Council last week outlining our plans for continued focus and improvement, where possible. On this we are working toward improving how our young people achieve and attain across the School.

**Remembrance** - On Friday we will hold our remembrance service at the front of the School. This will as usual, involve our Prefects and some of our youngest Pupils in S1. We will hold a minutes silence at 11am and hope to have a Pupil playing the last post across the School.

**PEF** - The Pupil Equity Fund program at Leith took some further steps again this week with the staff champions from each dept gathering to share ideas and think of the ways we can help each other to best support our children in Leith Academy. Thank you to all who attended and were involved in pulling it together. I have no doubt the work we all do will have a positive impact on our most vulnerable / disadvantaged young

	<p>people.</p> <p>Charitable events, trips, excursion and achievements all happening also available via twitter @leithedin</p>	
<b>10.</b>	<p><b>A.O.B.</b></p> <p>Parenting teens with confidence really worthwhile, run by Blair. Better advertising may be needed.</p> <p>Twitter - a lot of good information on there, worth following. A lot more information can be added.</p> <p>More Parent Council needed to sit in for interviews. HB + AE interested in attending.</p>	
<b>11.</b>	<p><b>Date for next Meeting</b></p> <p>Monday 29th January 2018 7pm</p>	